

Point Lonsdale Surf Life Saving Club Inc.

Notice of Annual General Meeting

Point Lonsdale Surf Life Saving Club Inc. (ABN 90 650 713 800)
Season 2020/2021



POINT LONSDALE
Surf Life Saving Club

Notice is hereby given that the 2020-2021 Annual General Meeting (**AGM** or **Meeting**) for members of Point Lonsdale Surf Life Saving Club (**PLSLSC** or the **Association**) will be held at **4pm on Saturday 14 August 2021 at Point Lonsdale Surf Life Saving Club**

Agenda

1. Confirmation of minutes of 73rd Annual General Meeting
2. Confirmation of minutes of Special General Meeting
3. Presentation of Financial Statements and Reports
4. Confirmation of membership fees for the 2021/2022 season
5. Confirmation of affiliation with Life Saving Victoria for the 2021/2022 season
6. Appointment of auditors for the 2021/2022 season
7. Election of vacant positions
8. Nomination for Honorary Membership
9. Nomination for Life Membership
 - a) Michael Doery
 - b) James Coutie
 - c) Kirsten MacLeod
10. Questions received on Notice
11. General Business

COVID-19

This year, with COVID-19 still an ongoing health concern, we will continue to monitor the unfolding situation. As we have seen recently, the situation can change rapidly. The health of PLSLSC's members attendees is of paramount importance. We ask that you do not attend the AGM if you feel unwell or have been in contact with someone who may have been affected by COVID-19.

If it becomes necessary or appropriate to make alternative arrangements for the meeting, we will provide further information on PLSLSC's website.

Participating online

PLSLSC will provide members the option to attend the meeting online upon request. If you intend to participate with the use of technology, please advise the Secretary who will provide you with a link.

Voting

All current financial members of the Association in the following membership categories are entitled to vote on all items of business to be determined at the Meeting:

- Active Members;
- Reserve Active Members;
- Long Service Members;
- Associate Members; and
- Life Members.

Proxies

All members who are entitled to attend and vote at the Meeting have the right to appoint a proxy to attend and vote for them. The proxy must be another Member entitled to attend and vote.

If the Chair of the meeting is appointed, or taken to be appointed, as a proxy but the appointment does not specify the way to vote on a resolution, then the Chair intends to exercise all available votes as they see fit.

Any undirected proxies that are not voted on a poll at the meeting, or where the appointed proxy does not attend, will automatically default to the Chair of the meeting.

Proxies must be registered with the Secretary prior to the commencement of the meeting. See the Proxy Form attached to this document.

Questions

We encourage members to lodge questions in advance of the Meeting by emailing questions to Secretary@plslsc.com.au.

Point Lonsdale Surf Life Saving Club Inc.

Explanatory Notes

Item 1 - Confirmation of minutes of 73rd Annual General Meeting

The 73rd Annual General Meeting was held virtually on Saturday 25 July 2020. The minutes of the meeting have been circulated alongside this notice. Any proposed corrections should be advised to the Secretary in advance of the Meeting.

"That the minutes of the 73rd Annual General Meeting reflect an accurate record of the Meeting"

Moved: Catherine Carrigan

Seconded: Stuart Will

Item 2 - Confirmation of minutes of Special General Meeting

A Special General Meeting to amend the constitution of the Association was held on Saturday 22 May 2021. The minutes of the meeting have been circulated alongside this notice. Any proposed corrections should be advised to the Secretary in advance of the Meeting.

"That the minutes of the Special General Meeting reflect an accurate record of the Meeting"

Moved: Catherine Carrigan

Seconded: Kirsten MacLeod

Item 3 - Financial Statements and Reports

The Annual Report will be circulated to members in advance of the Annual General Meeting. The President will present the Annual Report and provide an oral report.

The Accounts and Auditors Report will be circulated within the Annual Report in advance of the Annual General Meeting. The Treasurer will present the Accounts and Auditors Report and provide an oral report.

No resolution is required for this item but members will be given the opportunity to ask questions or make comments on the reports. Any questions should be provided to PLSLSC **in advance** of the Meeting.

Item 4 - Confirmation of Membership Fees for the 2021/2022 Season

PLSLSC's New Clubhouse Functionality Sub-Committee has analysed our current

membership structure and determined that it is not fit for purpose. Upon review of their recommendations, the Executive Committee have **unanimously** endorsed the below membership structure:

	Active Member	General Member	Family Membership	Social Supporter
Price	\$100.00	\$130.00	\$350.00	\$40.00
SLSA Category	<ul style="list-style-type: none"> • Junior Activities (Nippers) • Cadet (13-15 years old) • Bronze Active (15-18 years old) • Active (18+) • Reserve Active • Long Service 	<ul style="list-style-type: none"> • Nipper Parent • Associate 	<ul style="list-style-type: none"> • All family members resideing at the same address 	<ul style="list-style-type: none"> • N/A
Comments	<ul style="list-style-type: none"> • Entitled to obtain life saving awards • Participate in volunteer patrols • Access club facilities • Use life saving equipment • Participate in aquatic sports programs • Receive all club newsletters, text mesages and correspondence • Bring up to 5 guests into clubhouse • Right to attend and vote at meetings (in accordance with the Constitution) • Required to hold WWCC (if over 18) 	<ul style="list-style-type: none"> • Contribute to a broad range of club activities (including volunteering) • Use non-lifesving clubhouse facilities • Receive all club newsletters, text mesages and correspondence • Bring up to 5 guests into clubhouse • Right to attend and vote at meetings • Required to hold WWCC (if over 18) 	<ul style="list-style-type: none"> • Does NOT include social supporter members who must individually register 	<ul style="list-style-type: none"> • Able to attend clubhouse when open without needing to sign in • Receieve all club correspondence • Can bring 1 guest into clubhouse • Not requireid to hold WWCC

"That the membership subscriptions as tabled at the Meeting be endorsed for use in the 2021-2022 season"

Moved: Catherine Carrigan

Seconded: Stuart Will

Item 5 - Confirmation of affiliation with Life Saving Victoria for the 2021/2022 season

"That affiliation be sought for the 2021/2022 season with Life Saving Victoria. Further, that the articles, constitution, by-laws, regulations and resolutions together with the awards and equipment of Surf Life Saving Australia Limited and affiliated State Centre's, be accepted without reservation."

Moved: Tom Pearson

Seconded: Andrew Taylor

Item 6 - Appointment of Auditors for the 2021/2022 season

"That Crowe Audit Australia be appointed as the Association's auditor for the 2021/2022 Season."

Moved: Stuart Will

Seconded: Catherine Carrigan

Item 7 - Election of Vacant Positions

The Association calls for nominations to the following positions:

Board (2 year term)

- President
- Secretary
- Club Captain
- Director (Programs)

Directors (2 year term) - these nominations will be formally appointed by the Board

- Director (Property)
- Director (Marketing)
- Director (Fundraising)
- Director (Rip View Swim Classic)
- Club Vice Captain (Life Saving Services)
- Club Vice Captain (Gear & Equipment)
- Director (Training & Assessment)

Nominations must be submitted to the Secretary submitted to the Secretary by 4pm on Saturday 7 August 2021.

A nomination must be provided in the prescribed form, signed by two Members and accompanied by the written consent of the nominee.

Unless otherwise directed, appointed proxies will be entitled to vote as they see fit on any election of candidates for this Item 6.

As the current President's term will expire, the Executive Committee proposes that the Treasurer will act as the Chair for the conduct of this Item 6.

Item 8- Nomination of Honorary Members

Honorary Members, being individuals whom the Executive Committee considers to be fit for honorary membership. Honorary Members' only right as Members of the Association is the right to use the Association's club premises and facilities – they do not have the right to be present, to debate or to vote at General Meetings, they are not eligible to compete in any competition organised or entered into by the Association, and they are exempt from rostered patrols. A person may be admitted to membership of the Association as an Honorary Member for a period not exceeding one year at a time.

The Executive Committee does not seek to appoint any member as an Honorary Member for the 2021/2022 Season

Item 9 - Nomination for Life Membership

The Executive Committee may recommend to the Annual General Meeting that any natural person who has rendered distinguished, continuous and voluntary service to the Association over a period of at least 15 years be appointed as a Life Member. To be considered the service must be both sustained and have provided a conspicuous contribution to the advancement of the Association and surf lifesaving in Point Lonsdale and Queenscliff.

A resolution of the Annual General Meeting to confer life membership on the recommendation of the Executive Committee must be a Special Resolution.

The Executive Committee **unanimously** recommend the appointment of the following members as Life Members:

9a) Michael Doery

We believe that Michael's long standing involvement and contribution is worthy of receiving the Club's highest honour. The highlight of his service was as Club President for six and a half seasons – our third longest serving President. A major focus and effort during this time was to rebuild our ageing Clubhouse. Much time and effort was dedicated to engaging with the Borough of Queenscliffe, State Government and Life Saving Victoria to lobby for the need for this significant investment. While it may seem like the location for such a building would be simple (to remain where we are), lack of government funding support at the time led to strong considerations for selling the club owned block and moving to crown land.

Once it was realised that this was not a feasible option Michael was instrumental in working with Lisa Neville MP and the Borough of Queenscliffe to get to a position where the Borough would sell the adjoining leased land for \$1, ensuring that the location for a new Clubhouse could be secured. During Michael's term as President a large storage and equipment shed was built at the Clubhouse which serviced the Club well for more than 10 years to safely and securely store lifesaving, aquatic sports and other Club equipment.

Michael has continued to be involved in the club since the end of his presidency in various roles providing advice and wisdom in relation to the new clubhouse project and general governance advice.

Membership summary – Michael Doery

Nippers – from 1967.

Bronze Medallion 27/01/1973 V 4461 Patrols for 10 seasons (1972/1973 - 1982/1983).

Surf Boat Competition involvement – 1975-1980.

Senior Vice President President

Season 2007/2008 and (Season 2008/2009 half season).

Season 2008/2009 (half season), through to Season 2014 / 2015. Season 2017/2018 and Season 2018/2019 (Co-opted to EC for

Immediate Past President

governance and new clubhouse portfolio).

Chair of PLSLSC Finance and Governance Sub Committee Season 2018/2019, to present.

"That Michael Doery be made a life member of the Association"

Moved: Matthew Ponsford

Seconded: Alan Joyce

9b) James Coutie

James is a valued member of our association who has contributed both at club and at state level for a sustained period of over 16 years.

James has given sustained and conspicuous service to our Association and clearly meets the requirements. He has held numerous roles on the Executive Committee, General Committee and continues to patrol at our club as an active member (despite meeting the requirements to be considered Reserve Active). As a young leader in the club he is a role model for the youth and inspires many to become involved within the Association in addition to furthering their skills and knowledge by participating at state level.

Membership summary - James Coutie

2004/2005

Patrol Hours Not Recorded

Attained Bronze Medallion

First instructed SRC and Bronze

Most Efficient Patrol Member: Patrol 2

2005/2006

125 Patrol Hours

Bronze Camp Organising Committee

Attained IRB Crew

Attained Senior First Aid

Attained Advanced Resuscitation Certificate

Most Patrol Service Award

U/19 Club Champion

Encouragement Award

2006/2007

55 Patrol Hours

Attained Defibrillation Certificate

Attained Training Officer: Bronze Medallion

Bar Manager

Bumblebee Editor

Junior Club Captain

Attained Cert IV in Training and Assessment

Attained Training Officer, Bronze Medallion

Club Captains Award

Best Competitor: U/19

Rob Anderson Foundation Award

Leaders in Lifesaving Scholarship Program

2007/2008

55.5 Patrol Hours

Vice President: Lifesaving

Attained ATV Operator Certificate

Attained Age Manager Certificate

Attained Silver Medallion IRB Driver

Most Efficient Patrol Member: Patrol 2

Open Club Champion

Award for Service to Lifesaving Services Area

2008/2009

78 Patrol Hours

Vice President: Lifesaving

Attained RWC Operator Certificate

Attained Training Officer: Advanced Resuscitation

Attained Training Officer: Apply First Aid

Best Competitor: Open

2009/2010

82 Patrol Hours

Vice President: Aquatic Sports

Attained Silver Medallion Basic Beach Management

2010/2011

70 Patrol Hours

Vice President: Aquatic Sports

2011/2012

39 Patrol Hours

Attained Advanced Resuscitation Techniques Certificate

2012/2013

44.5 Patrol Hours

Attained Silver Medallion: Advanced First Aid

2013/2014

47.5 Patrol Hours

Attained Assessor: Bronze Medallion

Darley VFBV Leaders Scholarship Program

2014/2015

36 Patrol Hours

Attained First Aid Award

Attained Training Officer: First Aid

2015/2016

42.25 Patrol Hours

Attained Facilitator: Silver Medallion Communications Centre Operator

Attained Silver Medallion Aquatic Rescue

Attained Silver Medallion Communications Centre Operator

Attended National Leadership College

LSV Comms Team Leader

2016/2017

41 Patrol Hours

Assessment Development Officer

Attained Assessor: Spinal Management

Most Efficient Patrol Member: LERT

Assessor of the Year

Most Patrol Service

Club Champion: Open

Bernie Cook Handicap Surf Race (Joint)
Facilitator at National Leadership College
LSV Comms Team Leader

2017/2018
50 Patrol Hours
Senior Vice President
Director RVSC
Distinguished Service: RVSC
LSV M2M Mentor
LSV Comms Team Leader

2018/2019
39.75 Patrol Hours
Senior Vice President
Director RVSC
Club Person of the Year
State Championships Silver Medal: Over 30 Years Beach Flags
State Championships Bronze Medal: Over 30 Years Beach Sprint
LSV M2M Mentor
LSV Comms Team Leader

2019/2020
27 Patrol Hours
Club Secretary
KD Allen Award for Vigilance and Service
LSV Comms Team Leader
LSV Westpac Drone Program Pilot

2020/2021
12.5 patrol hours
Assistant Club Secretary
LSV Comms Team Leader
LSV Westpac Drone Program Chief Pilot

"That James Coutie be made a life member of the Association"

Moved: Roger Lloyd

Seconded: Charlie Pitney

9c) Kirsten MacLeod

We believe that Kirsten's long standing involvement and dedicated contribution to the Club and community is worthy of her receiving the Club's highest honour. The highlight of her service has no doubt been her extraordinary effort as Chair of the New Clubhouse Capital Campaign Committee. Her dedicated and tireless leadership saw her and her team raise \$2.25 million toward the new Clubhouse project. We believe that this significant, 'once in a multi generational' effort is worthy of conspicuous and appropriate recognition as without Kirsten's leadership these funds would not have been raised to this level so quickly. Raising over \$2.25 million is the largest single Club fundraising effort and without it, we would not be in the position that we are now.

Membership Summary - Kirsten MacLeod

Point Lonsdale nipper: 1975-1982

Bronze Medallion: 23/12/1989 V 11375

Point Lonsdale Volunteer Lifesaver: Patrolled for six seasons

Vice President (Y&LD): Seasons 2008/2009, 2009/2020 and 2010/2011

Chair New Clubhouse Capital Campaign Committee: 2016/2017 to present

Vice President (Marketing): 2018/2019

Director (NCCCC): 2019/2020 to present.

Club Awards Received: President's Award 2008/2009

Jeff Ferguson Memorial Trophy 2009/2010

President's Award 2010/2011

President's Award 2017/2018

"That Kirsten MacLeod be made a life member of the Association"

Moved: Matthew Ponsford

Seconded: Alan Joyce

Point Lonsdale Surf Life Saving Club Inc.

Proxy Form



POINT LONSDALE
Surf Life Saving Club

Point Lonsdale Surf Life Saving Club Inc. (ABN 90 650 713 800)
Special General Meeting - **4pm, Saturday 14 August 2021**

STEP 1 - APPOINT A PROXY

I, being a member of Point Lonsdale Surf Life Saving Club Inc. and entitled to attend and vote hereby appoint:

the **Chair of the Meeting (tick box)**

OR if you are not appointing the Chair of the Meeting as your proxy, please write the name of the person you are appointing as your proxy below:

or failing the individual, or if no individual is named, the Chair of the Meeting as my proxy at the Annual General Meeting of the Association to be held at 4pm on Saturday 14 August 2021 and at any adjournment of that meeting, to act generally at the meeting on my behalf and to vote in accordance with the following directions or if no directions have been given, as the proxy sees fit.

The Chair of the Meeting intends to vote all available proxies in favour of the resolution. If you have appointed the Chair of the Meeting as your proxy (or the Chair of the Meeting becomes your proxy by default), and you wish to give the Chair specific voting directions on an item, you should mark the appropriate box opposite that item in step 2 below (directing the Chair to vote for, against or to abstain from voting). If you wish to direct your proxy how to vote, you can provide a direction by marking the 'For', 'Against' or 'Abstain' box opposite that resolution.

Important: unless otherwise directed, your proxy will be entitled to vote in any election of candidates for directors as they see fit.

If you wish to direct your proxy how to vote, you can provide a direction by marking the 'For', 'Against' or 'Abstain' box opposite the resolution.

STEP 2 - VOTING DIRECTIONS (only required if you wish to direct your proxy to vote a certain way)

* If you mark the Abstain box for a particular item, you are directing your proxy not to vote on your behalf on a show of hands or on a poll and your vote will not be counted in calculating the required majority on a poll.

		For	Against	Abstain*
Resolution 1	Confirmation of previous minutes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution 2	Confirmation of SGM minutes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution 3	Confirmation of Membership Fees	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution 4	Confirmation of affiliation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution 5	Appointment of auditor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution 6	Appointment of the Treasurer as interim chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution 7	Appointment of auditor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution 8a	Michael Doery Life Membership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution 8b	James Coutie Life Membership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution 8c	Kirsten MacLeod Life Membership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Name

Signature

Date:

Proxies must be registered with the Secretary prior to the commencement of the meeting.

Catherine Carrigan
Secretary@plslsc.com.au