

Position Description

Position	Category	Position Description Completed
President	Board Member	21 July 2021
Reporting to/Responsible to		Authority
PLSLSC Board and members		Board Member voted at AGM

PURPOSE STATEMENT

The PLSLSC President, as the principal leader of the club, has overall responsibility for the administration of the Club to ensure PLSLSC effectively delivers its objectives.

ROLE & RESPONSIBILITIES

The President is responsible for:

- Facilitate meetings and chair Board and general meetings.
- oversight of risk, finance, strategy and culture within the broader club.
- Lead and guide the future direction and plans for the club.
- Set the overall Board agenda and help the Board prioritise its goals and ensure office bearers work within this framework.
- Ensure all Club activities are carried out in accordance with the Constitution and within the laws of Victoria.
- Ensure all rules and regulations of the Club are upheld.
- Ensure financial, social and structural viability of the Club is established and maintained.
- Ensure planning and budgeting is completed in accordance with the needs of the Club and members wishes.
- Identify and communicate to members opportunities available at Club, branch, state and national levels.
- Introduce the PLSLSC Strategic Plan and ensure ongoing review and management of this plan.
- Represent PLSLSC appropriately at local, regional, state and national levels.
- Act as the principal leader with overall responsibility for the Club's administration
- Engage sponsors, donors and supporters.
- Induct and support PLSLSC Board members and Directors into their position and support them in their role.
- Ensure effective succession planning.

KNOWLEDGE AND SKILLS REQUIRED

Essential

- Be a current, financial member of PLSLSC.
- Completed SLISA's Safeguarding Young People awareness training.
- Working with Children Check
- Has an excellent working knowledge of Surf Life Saving.
- Possesses a high degree of team leadership skills.

Desirable

- Bronze Medallion (or patrol experience)
- Tertiary business, leadership or legal qualification; or business management experience
- AICD (or equivalent) company directors' qualification
- Board/committee experience
- Governance training
- Experience on SLS council/committee

<ul style="list-style-type: none">• Has a good working knowledge of the club constitution, policies and duties of all elected office bearers and sub-committees.• Excellent organisational and communication skills• Good moral judgement• Genuine interest in helping others• Financial literacy	
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--